

**DUTIES OF THE SECRETARIES –IN-CHARGE, URBAN DEVELOPMENT IN THE STATES & UNION TERRITORIES: -**

- 1) The Secretary, Urban Development in the State or Union territory through the Commissioner or Director of Municipal Administration or Director of local bodies shall: -
  - a) Prepare a state policy and solid waste management strategy for the state or the union territory in consultation with stakeholders including representative of waste pickers, self help group and similar groups working in the field of waste management consistent with these rules, national policy on solid waste management and national urban sanitation policy of the ministry of urban development, in a period not later than one year from the date of notification of these rules;
  - b) While preparing State policy and strategy on solid management, lay emphasis on waste reduction, reuse, recycling, recovery and optimum utilisation of various components of solid waste to ensure reduction, reuse, recycling, recovery and optimum utilisation of various components of solid waste to ensure minimisation of waste going to the landfill and minimise impact of solid waste on human health and environment;
  - c) State policies and strategies should acknowledge the primary role played by the informal sector of waste pickers, waste collectors and recycling industry in reducing waste and provide broad guidelines regarding integration of waste picker or informal waste collectors in the waste management system.
  - d) Ensure implementation of provisions of these rules by the local authorities;
  - e) Direct the town planning department of the State to ensure that master plan of every city in the State or Union territory provisions for setting up of solid waste processing and disposal facilities except for the cities who are members of common waste processing facility or regional sanitary landfill for a group of cities; and
  - f) Ensure identification and allocation of suitable land to the local bodies within one year for setting up of processing and disposal facilities for solid wastes and incorporate them in the master plans (land use plan) of the State or as the case may be, cities through metropolitan and district planning committees or town and country planning department;
  - g) Direct the town planning department of the State and local bodies to ensure that a separate space for segregation, storage, decentralised processing of solid waste is demarcated in the development plan for group housing or commercial, institutional or any other non—residential complex exceeding 200 dwelling or having a plot area exceeding 5,000 square meters;
  - h) Direct the developers of Special Economic Zone, Industrial Estate, Industrial Park to earmark at least five percent of the local area of the plot or minimum five plots or sheds for recovery and recycling facility.
  - i) Facilitate establishment of common regional sanitary land fill for a group of cities and towns falling within a distance of 50 km (or more) from the regional facility on a cost sharing basis and ensure professional management of such sanitary landfills;

- j) Arrange for capacity building of local bodies in managing solid waste, segregation and transport or processing of such waste at source;
- k) Notify buffer zone for the solid waste processing and disposal facilities of more than five tons per day in consultation with the State Pollution Control Board; and
- l) Start a scheme on registration of waste pickers and waste dealers.